



MISSION:

Globe Save is committed to advancing legal literacy and access to justice to people who cannot afford an attorney throughout the world. It supports the advancement of democracy through advocacy and policy reforms.

BACKGROUND INFORMATION:

Consistent with our Mission, Globe Save recognizes an ongoing need for greater access to justice and advocacy in Ukraine. Various demographic groups are underserved, including internally displaced people, war veterans, religious and ethnic minorities. People are unaware of entitlements available to them or how to claim disbursements. Further, without adequate legal services, many people's fundamental rights are being violated without recourse. Globe Save seeks to contribute to remedying these issues with a small grant supporting access to justice to Ukraine's vulnerable populations.

GRANT INFORMATION:

Globe Save will provide a small grant to an organization with a sound proposal to advance legal literacy and/or assist underserved populations access their entitlements and/or protecting their legal rights. Applying organizations must demonstrate capacity and experience providing such assistance. Applications must set forth in detail the types of services proposed, and demonstrate how those services will lead to greater access to justice, either through improved distribution of entitlements or enforcement of legal rights. Grant funds may be used in conjunction with other funding so long as the essential requirements of this grant are met and the overall results can be demonstrated. Proposals that include engagement of community organizations, local governments, and/or other stakeholders will be given priority. Recipients will be required to submit a mid-term and final narrative and monitoring and evaluation reports. Grants funds will be issued in two tranches, contingent upon satisfactory implementation of the initial funds.

AMOUNT: \$3,500

PERIOD OF PERFORMANCE:

Up to 1 year

ELIGIBILITY CRITERIA

The recipient must be a registered Ukrainian organization with a demonstrated history of commitment to improving access to justice and capable of receiving wire transfers in U.S. dollars in Ukraine. Furthermore, contribution to an existing endowment would be considered.



APPLICATION REQUIREMENTS:

All applications must submit both a brief narrative and a detailed budget proposal. The narrative should not exceed 3 pages and must include background information on the applicant organization, including a description of previous experience promoting access to justice. The narrative proposal should also describe the envisioned activities, their anticipated impact, and a detailed implementation plan. The budget proposal should fully account for how and when grant funds will be used. The following application guidelines are suggested:

Cover page that includes the following information:

- Organization Name
- Registration Information
- Name of authorized agent
- Contact information

2) Narrative that includes the following information

a.) ORGANIZATIONAL BACKGROUND *(250 words total)*

- What are your overall mission and goals?
- What services do you provide?
- How many individuals have you provided legal aid/consultation to in the past 12 months; in what substantive areas?

b.) ACTIVITY DESCRIPTION *(Two-page maximum)*

Rationale for Improvement

- What is the issue or problem you are trying to tackle?
- How has it impacted your organization's ability to serve your target population and/or produce the intended outcomes?
- What data, surveys, observations, or discussions with your target population and staff brought this issue to your attention? How long has this issue existed?
- Why is addressing this issue now a priority?

Planned Approach

- What is the improvement and how will it (work towards) resolving the issue?
- Please clearly explain how the proposed improvement will change your services. After the improvements have been made, how will clients' experiences differ?
- How does the improvement plan respond directly to the population you serve needs?
- What are the specific goals and activities of the improvement plan? Who are the staff members who will implement the changes?

Proposed Timeline & Project Management Plan



- What is the timeline for the improvement plan?
- Who will manage the improvement plan and how will they track progress against the timeline?

Measuring Your Impact

- How will staff know whether the improvement is resolving the issue? What information will be collected to assess results?

Sustainability of Proposed Project

- How will you sustain the improvement financially and programmatically?
- If the improvement will result in an increase in program costs, how will you ensure financial sustainability after the grant ends? Please be as specific as possible.

c.) Budget and budget narrative. Use of all grant funds must be clearly accounted for in the budget, The budget narrative should justify all expenses in relation to the overall grant objective. Any portion of the budget that will be funded by sources, including other funding sources and/or in-kind donations should be clearly identified. .

d.) Annexes

The following information should be appended as annexes to the application. They do not count towards the page limitations described above.

i) Completed Organizational Background Form:

A. ORGANIZATION

Name of Organization			
Address			
Phone		Website	
Executive Director			
Email			
Primary Contact (if not Executive Director)			
Title			
Year Founded			
2016 Organization Budget		2017 Organization Budget	
Organization bank account			
Current List of Donors			
Primary Language of the Organization			
Number of Paid Staff		Number of Board Members	



I, the undersigned, attest under penalty of perjury that I am an authorized representative of the Bidder and that the foregoing statements are true and accurate.

(Print Name — first & surname)

(Signature)

(Title)

(Date)

ii) Proof of most recent audit: Organizations that undergo regular audits will be given priority.

iii) Documentation of registration: formal registration documentation demonstrating the organizational status as a Ukrainian non-governmental organizations operating on a not-for-profit basis must be provided.

iv) References: 3 references, of which at least one should be a previous funder, with contact information must be provided.

v) Banking Account information: documentation of the organizational bank account, capable of receiving international transfers in US dollars must be provided.

Applications must in English and submitted in PDF format to by email to globesaveusa@gmail.com. All applications must be signed by the submitting organization's authorized agent.

Applications must be received by November 15, 2017 to be eligible for consideration. Globe Save will seek to notify selected recipient(s) by **December 15, 2017** with implementation to start by **January 1, 2018**.

SELECTION CRITERIA

Grant recipients will be selected based upon the the following criteria:

- Quality of approaches proposed: 40%
- Projected impact: 30%
- Likelihood of success: 20%



- Past experience: 10%

Only winning applications will be notified. The issuance of this RFA does not commit Globe Save to awarding any grants if it does not deem any applications worthy.